

SALEM CO SPEC SERV-03304635 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
Civil Rights	Civil Rights		800	03/09/2020	CAP Accepted
Corrective Action History	CAP Accepted Lea Berry 02/11/2020 10:36 AM	CAP Accepted			
	CAP Submitted FRANK MAURER 02/10/2020 08:42 AM	The most current non-discrimination statement as been posted on the website. The district will check for revised non-discrimination statements in the future to remain compliant.			
	Flagged Lea Berry 02/07/2020 08:36 AM	The SFA must use the most current non-discrimination statement on all program materials made available to the public. All materials/documents distributed to households or posted on the school's website must contain one of the two nondiscrimination statements found from the link below: http://www.fns.usda.gov/fns-nondiscrimination-statement . Explain, in detail, how the correct non discrimination statement will be incorporated in program materials and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review	SATELLITE SCHOOL-AHS	401	03/09/2020	CAP Accepted
Corrective Action History	CAP Accepted Lea Berry 02/11/2020 10:30 AM	CAP Accepted			
	CAP Submitted FRANK MAURER 02/10/2020 08:42 AM	On February 6, 2020 the cashier has been instructed to move the share bin behind the POS. They were also instructed that all students must eat their meals at the school to be counted as reimbursable. The lunch time will be moved to ensure the student shave ample time to eat their meals.			
	Flagged Lea Berry 02/07/2020 11:27 AM	<p>Students must take the required number of components for breakfast and lunch in order for their meals to be claimed for reimbursement. If the SFA has offer versus serve, students must select at least 3 food components in the proper quantities. One component selected must be ½ cup fruit and/or vegetable. Food service staff/cashiers must receive training on how to accurately recognize a reimbursable meal under offer versus serve. Food service staff/cashiers should receive training on how to accurately recognize a reimbursable lunch.</p> <p>On day of review at breakfast, 2 students got their breakfast and then put components they didn't want into a crate prior to the point of service which resulted in 2 incomplete meals. These meals were checked off as complete. Technical assistance was provided to move the share bin after the point of service.</p> <p>On day of review at lunch, 1 student left without taking their lunch and 2 students got on the bus with their lunches. They were not claimed by the SFA. Technical assistance was provided.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>			

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Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review	SATELLITE SCHOOL-AHS	402	03/09/2020	CAP Accepted
Corrective Action History	CAP Accepted Lea Berry 02/11/2020 10:30 AM	CAP Accepted			
	CAP Submitted FRANK MAURER 02/10/2020 08:42 AM	On February 6, 2020, the fruit portion was increased to a cup size to accommodate the 1/2 cup requirement. The fresh fruit will continue to be offered making up the remaining 1/2 cup.			
	Flagged Lea Berry 02/07/2020 11:36 AM	<p>Portion sizes offered for each required breakfast and lunch component must meet daily and weekly minimum requirements for the appropriate grade group (K-5, 6-8, K-8, 9-12). When planning menus, refer to the Lunch Meal Pattern Charts, available on the Department of Agriculture Forms web site for specific requirements. To determine the creditable amount for each menu item's contribution to the meal pattern, refer to the following resources: Child Nutrition (CN) Labels, Signed Manufacturers Product Formulation Statements, USDA Food Buying Guide, Whole Grain Rich (WGR) Resource, USDA Foods Information Sheets.</p> <p>On day of review only 3/4 cup of fruit was offered to the students. You must offer a cup of fruit at breakfast.</p> <p>Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>			
Civil Rights	Civil Rights		810	03/09/2020	CAP Accepted
Corrective Action History	CAP Accepted Lea Berry 02/11/2020 10:29 AM	CAP Accepted			
	CAP Submitted FRANK MAURER 02/10/2020 08:43 AM	The most current non-discrimination statement as been posted on the website. The district will check for revised non-discrimination statements in the future to remain compliant.			
	Flagged Lea Berry 02/07/2020 10:15 AM	The current USDA non-discrimination statement must be included on all program materials/documents distributed to households or posted on the SFA's website. The current statements [regular and shortened version for limited space (Form #213)], are available on the Department of Agriculture Forms web site or at the following link: http://www.fns.usda.gov/fns-nondiscrimination-statement . Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
Meal Counting and Claiming - Day of Review	Meal Counting and Claiming - Day of Review	SATELLITE SCHOOL-AHS	318	03/09/2020	CAP Removed

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Corrective Action History	CAP Removed Lea Berry 02/07/2020 10:54 AM	CAP Removed			
	Flagged Lea Berry 02/07/2020 10:47 AM	<p>An accurate count of reimbursable meals served, by eligibility category, must be taken at the point of service for lunch. Point of service means that point in the food service operation where a determination can be made that a reimbursable free, reduced price or paid meal has been served to an eligible child.</p> <p>The count used for lunch was a morning count. I did explain this when I found the issue and on the day of review the count for lunch was a correct POS count.</p> <p>The State Agency has determined that the inaccurate counting of meals observed at lunch is an ongoing systemic problem. The meal counting system must be corrected. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. Fiscal action will be taken. An over claim may be assessed.</p>			
Group 1: CA Count (3)				03/09/2020	CAP Accepted
	Section	Form subsection	Site	Question #	
	Meal Counting and Claiming - Review Period	Meal Counting and Claiming - Review Period	SATELLITE SCHOOL-AHS	325	
	Meal Components and Quantities - Review Period	Meal Components and Quantities - Review Period	SATELLITE SCHOOL-AHS	409	
	Meal Components and Quantities - Review Period	Meal Components and Quantities - Review Period	SATELLITE SCHOOL-AHS	410	

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<p>Corrective Action History</p>	<p>CAP Accepted Lea Berry 02/11/2020 10:29 AM</p>	<p>CAP Accepted</p>			
	<p>CAP Submitted FRANK MAURER 02/10/2020 08:42 AM</p>	<p>On February 6, 2020, there has been an additional sheet developed to separate the breakfast and lunch counts to they can be entered appropriately. The cashier has been retrained to check off meals as the students take the meal. They will also call students by class to limit the number of students at once and make the counting easier. The peanut butter and jelly sandwiches have been increased to 5.2 ounces to equal 2 grain and 2 meats, which is the requirement. Food and Beverage Director will make random inspections the next two months to ensure the process has been corrected.</p>			
	<p>Flagged Lea Berry 02/07/2020 11:34 AM</p>	<p>At lunch, all required meal components must be offered to students daily. When planning menus, the SFA must make sure that all 5 components of the reimbursable lunch, in minimum daily and weekly requirements, are offered. Daily production records and supporting documentation (including but not limited to standardized recipes, food labels, CN Labels, manufacturer product formulation statements, USDA Foods Information Sheets, etc.) must be used to make sure menus are in compliance with the meal pattern.</p> <ol style="list-style-type: none"> 1. For the review week the peanut butter and jelly sandwiches did not meet the required daily or weekly meat/meat alternate and grain requirements for the 9-12 meal pattern. 35 peanut butter and jelly lunches will be taken back due to this being a repeat violation. 2. At lunch, for the review month, there was not a point of service count. The counts were based on a morning order the students were placing at breakfast. Also, after counting up the daily rosters there was 1 meal under-claimed for January. The state agency has determined that the inaccurate method counting, combining, and recording of meals for lunch for the review period is an ongoing systemic problem. The system of counting meals must be corrected. 3. At both lunch and breakfast, portion sizes planned for each component must meet both daily and weekly minimum requirements for each appropriate grade group. When planning menus, refer to the Lunch Meal Pattern Charts, available on the Department of Agriculture's Form web site for specific component and minimum quantity requirements. <p>Explain in detail, how all the above findings will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation for each.</p>			